

## 1. Finance & Accounting Consulting Services

- Constructing the financial accounting system;
- Various consultation on tax and formalities of rate-paying declaration:
  - 1 ) Formalities of tax refund;
  - 2 ) General application for tax payee;
  - 3 ) Formalities of Value-added tax refund;
  - 4 ) Calculation and payment of income tax.
- Yearly accounting inspection service (cooperate with public acknowledged CPA);
- Consulting, analyzing and reporting the integrality of the company accounting report; providing monthly accounting report;
- Drawing up accounting report in Japanese or English and providing related application service of Chinese and Japanese accounting software; making accounting balance with general corporation;
- Related training and other accounting support;
- Offering assistance in opening of the bank account, capital entering, Inspection of capital invested and obtainment of capital invested certificate, etc.;
- Drawing up report of liquidation application, applying for liquidation and formalities of government verification;
- Consultation on property assignment, including various contracts and agreement drafting;
- Assisting in accounting firms for liquidation confirmation and accounting inspection (cooperate with public acknowledged CPA);
- Consultation on related tax confirmation and tax inspection;
- Formalities of custom revocation;
- Formalities of foreign currency application revocation;

- Formalities of foreign currency account and bank account revocation.

## **2. Investment Consultation in Waigaoqiao Tax-Free District**

- The establishment of company in Waigaoqiao Tax-Free District and various registration formalities in government bureaus;
- Various consultation on Waigaoqiao Tax-Free District, concerning policies, statutory regulations, taxation, foreign currency, logistics, industrial and commercial issues, etc.